

REQUEST FOR TRAINING ORDERS

COMNAVRESFORINST 1571.7G

PRIVACY ACT STATEMENT: The authority to request this information is contained in 5 U.S.C. 301 departmental regulations. The principal purpose is to enable you to make known your desire for training duty. The information will be used to assist in determining your eligibility for and approving or disapproving the training duty being requested. Completion of the form is voluntary, however, failure to provide the required information may result in delays, response to or disapproval of your request.

1. SSN:		2. GRADE		3. NAME (LAST, FIRST, MIDDLE)	
4. DESIG/NEC:		5. SEX:	6. WORK PHONE :		7. HOME PHONE:
8. HOME ADDRESS:			RESERVE UNIT ASSIGNED:		AUIC: IRAD: _____ RUIC: RBSC: _____
9. TYPE : () AT () IDTT () ADT () GROUP () IADT () INVOL () NON-PAY () MOD () BACK-TO-BACK					
10. A: REPORT DATE: TIME:		B. NUMBER DAYS: AT: _____ ADT _____ IDTT DAYS:		C. DESTINATION LOCATION : UIC: COURSE: CDP: /CIN _____ COURSE: NAME:	
11. DESTINATION COMMAND CONTACTED: YES () NO () POC PHONE:					
12. TRAVEL ITINERARY: DESIRE DEPARTURE: DATE: TIME: NET NLT AIRPORT: DEP: ARR: FOR AFLOAT: EMBARK: _____ DEBARK: _____			13. TYPE TRAVEL: () CONUS () OUTCONUS () NATO 1. () GTR Directed/Arranged by NAVPTO/NOLA 2. () Govt. Transportation Directed/(Airlift/NALO) 3. () POV Authorized As Most Advantageous To The Government 4. () POV Authorized Not To Exceed GTR 5. () Transoceanic/International Travel 6. () Local Commute 7. () Program Manager Use Only 8. () Program Manager Use Only 9. () Program Manager Use Only		
14. JUSTIFICATION/REMARKS: PSTS:					
STANDARDS OF CONDUCT/CONFLICT OF INTEREST STATEMENT: I understand that during my active duty, I am subject to Defense Department and Navy Department Standards of Conduct directives. I also understand that I am subject to the same standards of conduct directives during any time I am performing inactive duty (drills). I will, during any duty I perform, take no action which will amount to, or reasonably create, the appearance of using any military position for personal gain or the benefit of my civilian employer. I will also refrain from using, or reasonably creating, the appearance of using information I obtain while on duty for personal gain or the benefit of my civilian employer. If events occur which might cast doubt on my ability to follow these standards, I will promptly notify my military superiors.					
15. DATE:			16. APPLICANTS SIGNATURE:		
CERTIFICATION - MEMBER IS FULLY QUALIFIED FOR REQUESTED DUTY AND MEETS THE HIV AND BODY FAT REQUIREMENTS AND ALL PREREQUISITES FOR REQUESTED COURSE					
17. REPORTING/ADDITIONAL INSTRUCTIONS/TEXT CODE:					
18. APPROVED () DISAPPROVED ()		UNIT CO/GCL/OIC		DATE:	
19. APPROVED () DISAPPROVED ()		RESFMS SITE REVIEW		DATE:	
20. REMARKS/DISAPPROVAL CODE:					